**Regional Meeting Materials Checklist:**

Visual Aids:

* Pop-up econ graphic
* Upcoming events flyers for handouts
* Econ graphic flyer for handouts
* Attendee print-out from Memberclicks

AV Equipment:

* Laptop
* Laptop charger
* Projector power cord
* Flash drive
* Batteries for clicker

Event Bin:

* Angled sign holder, 2
* Clip Boards
* Masks
* First Aid Kit
* Masking Tape
* 2 Large Bungees
* CCBA Branded Table Drape
* Bank Bag
  + Dry Erase Marker
  + Sharpies
  + Pens
  + Tickets
  + Mouse Batteries
  + Binder Clips
  + Small bungee
  + Rubber Bands
  + Scissors

Ticketed Events:

* Wristbands
* Square for payment